Welcome

The Calgary Stampede is proud to host the WAMSB World Championships in 2019. On behalf of the Visiting Bands Committee, I would like to welcome your band and thank you for joining us July 5 – 14, 2019, at the Calgary Stampede – The Greatest Outdoor Show on Earth – where you’ll experience the best of the traditional and new west with your band or touring ensemble.

The Calgary Stampede is a 10-day celebration that officially begins on Friday, July 5, 2019 when over 350,000 spectators line the downtown streets of Calgary along with 2 million TV viewers to watch the famous Calgary Stampede Parade. During your stay in Calgary, your band will have the opportunity to perform on Stampede Park to over 100,000 daily guests and at Caravan breakfasts throughout the city. Our featured events include WAMSB Championships and Drumline Showcase.

Upon registering, your band was assigned a Host from our Committee. Your Host will assist you with booking your Stampede performances and arranging transportation, accommodations and meals while you are in Calgary and attending Stampede events. Our Committee will also be happy to connect you with Tourism Calgary to organize your accommodations and other events during your visit to Alberta.

Please note the most up to date version of the manual can always be found on our Committee website at www.calgarystampede.com/marchingbands.

We look forward to working with you this year to ensure that your band has an outstanding experience in Calgary and at the Stampede.

Please feel free to contact me if you have any questions which I can assist you.

Sincerely,

TS (Tim) Lane
visitingbandscommittee@gmail.com
Chair, Visiting Bands Committee
Calgary Stampede
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1 **GENERAL INFORMATION**

1.1 Accreditation

The Visiting Bands Committee is pleased to provide each band member Stampede accreditation at no cost to the band or band member. Stampede accreditation provides unlimited access to the Stampede Park during your stay, together with “standing room” admission to the Rodeo and Evening Show at the Grandstand.

Stampede accreditation will be required to gain entry to Stampede Park including entrance for performances in any of the competition events.

In order for Stampede accreditation to be issued to each band member, the band has to provide to its Host by **May 31, 2019** the following:

- Photo of band member – Passport style or similar, minimum size: 2 inches by 3 inches at 150 dpi. The file name of the photo has to be the name of the band member (in English alphabet): LAST NAME, First Name Example: SMITH John
- A spreadsheet that includes (for each band member): Band Name, Full name of band member (First name and Last name, instrument played or role of band member with the band.

1.2 Band Hosts

All hosts are volunteer members of the Visiting Band Committee.

Your Host will be your primary contact with the Calgary Stampede and all questions from the band should be directed through your Host whenever possible. Your Host’s primary goal is to help you enjoy your stay and to assist you in any way possible to make your experience at the Stampede a memorable one! Your Host may assist you with the following:

- Be available to answer any questions you may have prior to your arrival in Calgary
- Collect all required information and paperwork prior to your arrival in Calgary
- Upon arrival into Calgary, meet at a pre-arranged location or provide maps to help your bus driver reach your destination
- Meet you at the Calgary International Airport with your buses and accompany you to your pre-arranged accommodations
- Accompany you to all Stampede events in which your band is performing (including the Stampede Parade for bands that are in the Parade)
- Assist you in planning your free time. This could include help with inquiries, assist with bookings or direct you to information regarding local attractions
- Assist in planning your everyday needs while at the Stampede
- Assist in emergency situations
- See you off when you depart

Upon arrival in Calgary, please introduce your Host(s) to your band and chaperones so that everyone in the band knows who they are and how the Hosts can assist. Your Host will have the most up to date information and instructions for your band.
1.3 Visiting Bands Committee Office

The Committee operates the band office year-round to ensure that bands can access information they may be seeking.

Contact with the office can be made by e-mail, phone or mail:

- E-mail: visitingbandscommittee@gmail.com
- Phone: 403-261-0101
- Website: www.calgarystampede.com/marchingbands
- Mail: Visiting Bands Committee – Calgary Stampede
  P.O. Box 1060 Station M
  Calgary; Alberta
  Canada T2P 2K8

The office will be moved to Calgary Arts Academy at the Youth Campus (north of Stampede Park) during Stampede and is open to participating bands daily from 7 a.m. to 5:00 p.m. There is no access to the office when it is closed. Additional offices may be located at accommodation sites as required.

During Stampede, the following services are available to bands:

- Emergency telephone
- Limited fax service
- Information about equipment repair, emergency dry cleaning and other services
- Schedules: Competition, transportation, parade and events
- Parade information

2 Deadline Requirements and Stampede Schedule of Dates

2.1 Deadline Dates

In order to assist our Committee meet requirements and make your visit run a smoothly, kindly ensure that you endeavour to meet the following dates:

- February 28, 2019: Submit Stampede Parade application (part of Parade competition). Late applications will be considered depending on available space
- March 31, 2019: Accommodation and meal requirements
- April 30, 2019: Submit Band biography
- May 31, 2019: Certificate or Proof of Insurance (with named additional Insureds)
- May 31, 2019: Photo Release Form (available from website)
- May 31, 2019: Accreditation information for each band member submitted to visitingbandscommittee@gmail.com
- June 30, 2019: Band roster for those staying in any school arranged by the Committee
- Non-Canadian bands are responsible for arranging and completing carnet applications for their equipment if applicable
## 2.2 Stampede Schedule of Dates – Subject to Change

<table>
<thead>
<tr>
<th>Description</th>
<th>Location</th>
<th>Date</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grand Opening Welcome BBQ</td>
<td>Youth Campus BMO Amphitheatre</td>
<td>Thursday, July 4</td>
<td>4:00 – 6:00 p.m.</td>
</tr>
<tr>
<td>Sneak-a-peek Reduced price admission to Stampede Park</td>
<td>Stampede Park</td>
<td>Thursday, July 4</td>
<td>Evening</td>
</tr>
<tr>
<td>Directors’ Meeting/Parade meeting—compulsory for all band directors, drum majors and hosts participating in the Parade</td>
<td>Youth Campus Doherty Hall</td>
<td>Thursday, July 4</td>
<td>5:00 p.m. – 6:00 p.m.</td>
</tr>
<tr>
<td>Stampede Parade (Parade Competition – Part 1)</td>
<td>Downtown Calgary Depart in convoys</td>
<td>Friday, July 5</td>
<td>6:30 a.m. – 2:00 p.m. Convoy times announced at Directors’ Meeting</td>
</tr>
<tr>
<td>Concert Band Competition</td>
<td>Scotiabank Saddledome</td>
<td>Friday, July 5</td>
<td>2:00 – 4:00</td>
</tr>
<tr>
<td>Rehearsal – Group A</td>
<td>Scotiabank Saddledome</td>
<td>Saturday, July 6</td>
<td>10:00 a.m. – 4:00 p.m.</td>
</tr>
<tr>
<td>Parade Competition – Part 2</td>
<td>Scotiabank Saddledome</td>
<td>Saturday, July 6</td>
<td>5:00 – 6:30 p.m.</td>
</tr>
<tr>
<td>Showband Competition Preliminary round – Group A</td>
<td>Scotiabank Saddledome</td>
<td>Saturday, July 6</td>
<td>7:00 p.m. – 11:00 p.m.</td>
</tr>
<tr>
<td>Rehearsal – Group B</td>
<td>Scotiabank Saddledome</td>
<td>Sunday, July 7</td>
<td>10:00 a.m. – 4:00 p.m.</td>
</tr>
<tr>
<td>Parade Competition</td>
<td>Scotiabank Saddledome</td>
<td>Sunday, July 7</td>
<td>5:00 p.m. – 6:30 p.m.</td>
</tr>
<tr>
<td>Showband Competition Preliminary round -- Group B</td>
<td>Scotiabank Saddledome</td>
<td>Sunday, July 7</td>
<td>7:00 p.m. – 11:00 p.m.</td>
</tr>
<tr>
<td>Drum Line Battle</td>
<td>Saddledome Steps</td>
<td>Monday, July 8</td>
<td>2:30 – 5:30 p.m.</td>
</tr>
<tr>
<td>Showband Competition Finals</td>
<td>Scotiabank Saddledome</td>
<td>Monday, July 8</td>
<td>7:00 p.m. – 11:00 p.m.</td>
</tr>
<tr>
<td>Practice Fields</td>
<td>To be updated as information is made available. Arrangements to be made through the band office.</td>
<td>Friday, July 5 to Monday, July 8</td>
<td>9 a.m. to 9 p.m.</td>
</tr>
</tbody>
</table>
3 INSURANCE INFORMATION

3.1 Insurance Requirements

All bands are required to and MUST carry Commercial General Liability insurance in the amount of $2 million (CDN) for damage to property and/or person.

In addition, it is required that the policy name the following parties as additional insureds:

- Calgary Exhibition and Stampede Limited
- City of Calgary
- Calgary Board of Education
- Fort Calgary Preservation Society
- Others that may be added as required by Visiting Bands Committee

Why is it important for the additional named insureds? The City of Calgary and/or the Stampede are owners of some of the venues where you may be performing. Bands staying and/or eating at any Calgary Board of Education schools are on Calgary Board of Education property. As a result, it is required that the Board be added to your liability insurance policy as Additional Named Insureds.

Liability insurance is required to protect the band, the Calgary Exhibition and Stampede, the City of Calgary and the Calgary Board of Education should a band member or a member of their group cause any damage to the property of another person or injure another person of the general public. This is not to be confused with any other insurance the band may already have for their instruments or medical coverage for the band members.

Bands that do not provide a Certificate of Insurance that evidence the required Commercial General Liability insurance of $2 million and the Additional Named Insureds a stated above, will not be allowed to participate in ANY Calgary Stampede sponsored functions, including staying at the school.

Most bands have some form of insurance already in place and it is simply a matter of requesting your insurance provider to issue a Certificate of Insurance with appropriate add ons. Often there is no additional premium; however, there may be a small additional cost.

A copy of the Certificate of Insurance MUST be provided to the Visiting Bands Committee and received prior to the deadline of May 31, 2019.

3.2 Obtaining Insurance

In the event that your band does not have this insurance in place already, insurance may be obtained by contacting the following insurance company:

BFL Canada Insurance Services Inc.
Attention: Dianna Smith
200, 1167 Kensington Crescent NW
Calgary, Alberta T2P 2W2
Email: dsmith@bflcanada.ca
All cheques are to be made to: BFL Canada Inc. A receipt will be issued from them for payment. Cost is approximately $300 CDN plus a $10 administration fee. This insurance is designed to cover the band during the ten days of Stampede and for Stampede events ONLY. Applications are provided by e-mail. Kindly email the address above to receive an application. In the e-mail subject line, include: “Calgary Stampede – Visiting Bands Request for Application for Insurance”.

4 ACCOMMODATIONS

4.1 Alternate Accommodations

Visiting Band Committee has reserved a block of rooms at the University of Calgary, Summer Residence. If you are interested in these accommodations, please contact your Host for contact information. Although we have reserved this block of rooms, your band is responsible for booking and paying for these rooms.

4.2 Accommodations at Schools

The Calgary Stampede believes that it is important for out of town bands to have access to inexpensive accommodations during their stay in Calgary. The accommodation provided by the Stampede is at a local school and is available during the period for which the band is performing for the Stampede. Depending on their size, bands will be assigned to a gymnasium or classroom(s).

While these accommodations are provided at minimal cost to the bands, there are some important points to keep in mind:

- Multiple bands will be sharing the facility, including all washroom and shower facilities
- Separate accommodations are provided for male and female guests using the school accommodations
- Anyone staying at the school will be required to provide their own bedding (sleeping bags, pillow and camping style mattress)
- The school’s custodial personnel are on duty 24 hours per day while the bands are in the school
- All individuals staying at the school must be properly identified to the school custodians. This is for security and emergency purposes

The school(s) is located at:

The school will be shared when made available.

4.3 Accommodation Availability

The school based accommodations available to bands are offered on a first come, first served basis to all bands participating in the Stampede.

- Facilities are provided only for persons directly associated with the band such as band members, staff and chaperones
- Special accommodations will need to be arranged for bus drivers if the band will be using chartered tour buses or providing their own busing
- Once all the accommodation at the school is filled, your Host can assist in locating potential alternates (paid by the band) accommodations. Please be aware that
hotel/motel space in Calgary fills quickly during Stampede. Rates for this kind of accommodation are typically at a premium during Stampede.

Persons not directly associated with the band are asked to make their own hotel/motel accommodations. This should be done well in advance of your trip to Calgary as it is particularly important that bus drivers have accommodations near the band.

4.4 Facility Security

Fire regulations require that a full roster, including the names and ages (age not required for adults) of your band members and chaperones must be turned into your host before your trip and no later than June 30, 2019.

Doors to the school are locked each night at 11 p.m. Bands wishing to return to the school after this time must make prior arrangements with the school’s custodial personnel. Details and contact information will be provided to you when you arrive at the school.

Security of your area in the school should be discussed with the school’s custodial personnel on your arrival at the school. A limited number of lockers will be available to each band; however, each band must provide their own locks for these lockers.

Please report any suspicious people or activities you may notice in the school to the band office or to custodial personnel.

4.5 Accommodation Guidelines

The following guidelines must be observed during your stay at any accommodation provided by the Stampede. Violation may result in your immediate expulsion from the facilities and/or potential legal recrimination:

- The use of any recording device, such as but not limited to, digital cameras, recorders, cell phones etc. in areas of privacy like the dressing rooms, locker rooms, washrooms and shower areas are strictly prohibited.
- Absolutely no cooking is allowed on school premises except by authorized catering personnel in specified areas
- No consumption of meals is to take place in the school except in the cafeteria
- The consumption of alcohol or marijuana in or around the school is strictly prohibited
- The entire school is a designated non-smoking environment. Smoking is permitted outside the building, well away from any doors to the school.
- Violent or excessive rowdy behaviour is prohibited
- Any damage to school property must be reported immediately to the band office or school custodian
- For security reasons, all unattended rooms must be locked
- Under NO circumstances will school custodian personnel unlock a door without an adult in attendance
- School custodians are the only personnel with keys to the rooms
- Bands must respect the space and keep it tidy at all times by ensuring their belongings are put away and all garbage is disposed of properly
- Chaperones are responsible for the supervision of band members
Following these guidelines will help ensure a safe and pleasant stay for all individuals at the school.

5 CATERING AND MEALS

Hosts will assist in making arrangements for meals at a cost to the bands. Bands should budget approximately $30 CDN/member/day to cover meal costs.

For those staying in the school, meals will be supplied (at a cost to the band) by the caterers in the school. The caterers will contact the bands directly to establish meal requirements and costs. Bands staying in school accommodations who wish to eat at the school MUST purchase meals from the school caterer and may not provide their own food in the school or on the school property (no cook trucks, etc. permitted).

5.1 Catering Availability
Catering services will be shared when made available.

5.2 Catering Arrangements
Catering arrangements will be shared when made available.

5.3 Meal Prices
Meal prices will be shared when made available.

5.4 Meal Schedule
Meal schedule will be shared when made available.

6 TRANSPORTATION

6.1 Transportation provided by Visiting Bands Committee

Bands visiting the Stampede that do not have their own transportation will be provided buses to and from Stampede related performances at no cost to the band. The Visiting Bands Committee will arrange for the transportation for these venues.

The following bus transportation items are at no cost to the band:

- Transportation to and from the airport and the bands’ accommodation
- Transportation to and from the bands’ accommodation to the parade for those bands performing in the Stampede Parade on July 5, 2019.
- Transportation to and from all Stampede related performances (These are optional performances available to the bands for the rewards program)
- Stampede related performances are filled on a first come-first served basis
- Your band will be supplied with the appropriate number of buses according to the numbers of members in your band
- In most cases, the buses will not wait at locations while bands are rehearsing or enjoying free time and will return at designated pick up times as arranged by your Host
- Bands will be expected to take their equipment on the bus transportation provided
- Trucks are available for bands to rent for the larger equipment if they require.
6.2 Canada Customs – Arrangements to be Made Before You Travel to Canada

Ensure you check with Canada Customs prior to your trip regarding the fastest way to clear band members and equipment if you are arriving in Canada by air and from outside Canada.

International groups are recommended to contact carnet for information regarding bringing equipment across the border. The following website provides information with respect to applying for carnet:

http://www.chamber.ca/carnet/how-to-apply-for-a-carnet/

6.3 What Transportation Does the Band Pay For?

If an equipment truck is required, the band is responsible for this cost. This cost is approximately $360 CDN/day or $170/truck/trip.

Bands are expected to pay for their own transportation costs for free days, sightseeing and for time they are not participating in Stampede events.

6.4 Transportation Arrangements

Bands participating in non-Stampede performances or tours can contact our transportation provider to arrange transportation. Your Host will inform you of the band’s Stampede schedule so you can make arrangements for non-Stampede activities.

Bands with their own transportation will receive a small subsidy from the Visiting Bands Committee for the use of their buses for Stampede sponsored performances.

Band buses and equipment vehicles may be parked at the high school if your band has accommodations there.

7 EVENTS - WHERE WILL YOUR BAND PERFORM WHILE IN CALGARY?

7.1 The Stampede Parade

The Stampede Parade is the most popular event of the ten-day Stampede and acts as the official start of the Stampede. Bands in the Parade will encounter more than 350,000 spectators lining the 4.5 km (2.8 mile) Parade route, while an estimated 10 million viewers watch on live and time-delayed television broadcasts.

Some quick facts about the Parade:

- Estimated time to walk the Parade: 1.5 to 1.75 hours
- Estimated number of people in the parade: 2,500
- Average number of marching bands participating: 15
- Number of floats participating: 10
- Number of horses: 700
- Total number of entries: 110
- Travelling speed on the route: 210 feet per minute or 3.8 km/hr
7.2 Parade Prelude

Parade prelude (pre-parade) allows bands not in the main parade to perform at specific locations in advance of the Stampede Parade. The prelude is intended to provide entertainment to the crowds while they are waiting for the Parade.

- Bands march to a location and perform for a 5-10 minute period at a specific site
- They then march to the next location and perform again
- Typically, each group performs approximately five times at different locations along the Parade route before the start of the Parade
- These performers do not march in the Parade

7.3 WAMSB

- Showband Competition
- Parade Competition (three parts)
- Concert Band Competition
- Drum Line Competition

7.4 Daily Stampede Park Performances

Stampede Park is the heart of the Stampede. Bands performing on Park will participate in concert performances arranged for the enjoyment of park visitors.

- Due to the activity at the Park, we ask bands to be flexible as changes do occasionally occur
- Bands participating in the Park performances will be given further information upon arrival at the Park.

7.5 Daily Rope Square Performances

Rope Square is an event hosted daily by the Stampede’s Downtown Attractions committee and is held in front of City Hall in Olympic Plaza. This free, three-hour event showcases a variety of performing ensembles including:

- Bands of all types
- Aboriginal dance groups
- Western wagons
- Horses
- Chuckwagons serving flapjacks (pancakes) to the public

7.6 Daily Caravan Performances

Caravan events are held throughout Calgary by the Stampede’s Caravan committee. Caravans provide the public with mobile performance platforms that highlight a variety of performing ensembles, along with Calgary’s famous pancake breakfasts.

- Performances are at large outdoor venues (usually a shopping mall parking lot)
- Arrangements can be made to ensure that band members are able to have a pancake breakfast prior to their performance
- Due to the limited space at these venues, it is not possible to perform a field show
7.7 Community Events

From time to time, the Visiting Bands committee is approached by organizations in the community that are eager to have bands perform at their Stampede events.

These performances are perfect for small to medium size bands and provide excellent exposure to Calgary’s Stampede culture.

Many of these events are willing to work with bands to provide members with a free meal, and/or may offer a small honorarium for performing.

Please let your host know if you are interested in our Community Events and which days in your schedule you are available.

8 SIGHTSEEING INFORMATION

All of the venues/locations below are available for tours and/or performances at a cost to the band.

8.1 Heritage Park Historical Park

Located within the Calgary City limits, this park is a year-round exhibit of western history. It features a village that has been recreated to appear as though it may have in the late 19th century. (Many of the buildings actually were moved from original locations to the park) The park includes a working steam locomotive that circles the park and a steam stern wheeler that circles Glenmore Reservoir in the summer. Bands with approximately 40 members that have Alberta Heritage Music in their repertoire are able to perform at the park. (Youth (7-14) $18.95 CDN; General $26.50 CDN, plus GST) (Discounts available for groups of 15 or more persons) Contact 403.268.8500

https://www.heritagepark.ca/bookings-and-functions/groups.html

8.2 Calgary Zoo

The Calgary Zoo is the 2nd largest zoo in Canada and is located five minutes outside the city centre. It is accessible by C-train (Calgary Transit) and has ample bus parking for large groups. The zoo has over 1,000 animals and includes the following exhibits: Destination Africa, Canadian Wilds, Australia, Botanical Gardens, Arctic Shores, Eurasia, Prehistoric Park and South America. There are currently no performance opportunities due to the potential disruption of the animals. Groups must be booked three days in advance. (Youth (3-15) $19.95 CDN; General $29.95 CDN. (plus GST) Contact 403.232.9300 (guestrelations@calgaryzoo.ca).

8.3 Calgary Olympic Park(C.O.P.)

This athletic facility was home to many events during the Winter Olympics of 1988. This park is also home to the Olympic Hall of Fame and Museum. During summer, the park has mountain biking, mini golf, zipline, summer bobsleigh, and many more activities available. Performance opportunities may be available. Contact 403.247.5452 (info@Winsport.ca).

8.4 Drumheller Royal Tyrrell Museum

The Royal Tyrrell Museum is exclusively dedicated to the science of paleontology and is located 90 minutes North East of Calgary. It has the world’s largest displays of dinosaurs. No opportunity to perform. Groups must be booked 3 days in advance. (Youth (7-17) $10 CDN, Adults $19 CDN) Entry is all day, you can leave and return. (tyrrell.info@gov.ab.ca).
8.5 Spruce Meadows

Spruce Meadows is an international equestrian facility in south Calgary. The North American Tournament is usually held within the first two weeks of July every year. There may be performance opportunities for bands during this tournament. Contact 403.974.4200 (information@sprucemeadows.com).

8.6 Calgary Tower

The Calgary Tower is 191 meters (627') in height and has a revolving restaurant and an observation deck. The observation deck features a 360° view of Calgary and a glass floor. No opportunity to perform. (Child (4-12) $9 CDN, Adult $18 CDN) Contact (tourgroups@calgarytower.com) or call 403-781-8518

8.7 Glenbow Museum

The museum is one of western Canada’s largest museums with more than 20 galleries. The museum is located in the center of downtown Calgary. The exhibits include: Western Cultural History, Ethnology, Military History, Mineralogy and Asian Collection. No performance opportunities. Groups must book a few days in advance. (Youth (7-17) $11 CDN and Adults $18 CDN (plus GST). Discount pricing may apply for group bookings. Contact 403.268.4110 (bookings@glenbow.org).

8.8 Military Museums

The Military Museums are dedicated to representing Canada’s navy, army and air force divisions. The museum offers various tours. Tours must be booked in advance (Youth (7-17) $5 CDN and Adults $15 CDN. No opportunity to perform. Contact 403.410.2340 (https://themilitarymuseums.ca/features/education-bookings/school-bookings)

8.9 CrossIron Mills Mall

Cross Iron Mills Mall is an enclosed shopping centre a few minutes north of Calgary. The doors of the mall opened in the spring of 2009 and the mall features over 200 stores and services. Entry 2 (Ranch Entrance) of the mall is dedicated to large bus pick up and drop off. Performance opportunities may be available at their annual Stampede Caravan Breakfast

9 Stampede Parade Information

9.1 Stampede Parade Route

The Stampede Parade route is 4.5 km (2.8 miles) in length, officially starting at 9th Avenue S and 1st Street SE and follows a rectangular clockwise route through the city’s downtown. There is a form-up area before the official starting area where bands and warm up, hydrate, etc. and then to move slowly along the route until they are cued into the main Parade.

There are emergency medical stations located around the Parade route where band members can be taken if necessary (See Medical Services section).
9.2 Convoys to the Parade

All bands participating in the Stampede Parade will be bussed in convoys. Hosts will accompany their bands on the buses to the form-up area.

Bands not staying at the school will be picked up from their accommodation location and transported to a convoy location.

If your band will be using their own buses to travel to the form-up area, please be sure that the drivers are notified regarding departure times and their position in the convoys. The host will travel with the bus to ensure the drivers stay in the convoy and to ensure the drivers know the way.

Specific loading and departure times for the convoys will be discussed at the Parade meeting on the Thursday before the Parade. It is essential your band is ready to leave at the assigned time or the band may be left behind.

9.3 The Form-Up Area

Bands will be marshalled in the form-up area where you can warm up the band and prepare to enter the Parade. Your band will not have time to warm up once they are moved onto the Parade form-up area on the street.

- Portable toilet facilities are available at the form-up areas, it is advised that bands use these before moving onto the street form-up area
- Powerade and water will be available to band members before and after the Parade
- Bands may warm up in form-up lot or adjacent area prior to forming up for the Parade
- Your band will be moved onto the street form-up area approximately 10-15 minutes before moving onto the Parade route.
  - The band must be ready at this point to step onto the route at any time. It may take several minutes before they are fed into the Parade route as entries are fed by their number in the parade from several locations
  - There is no further time for warming up when the band moves onto the street.

9.4 The Parade Block

From the street form-up area, the band is cued onto the Parade route. All bands are expected to follow all regulations and restrictions outlined during the Parade meeting. These include:

- Bands must supply and carry a suitable identification banner
- Bands must march in a compact format following the layout requirements below:
  - Maximum 1.5 m (5ft) between playing members
  - Maximum 3.4 m (11 ft) between auxiliary members (colour guard)
- Maximum width of band is 7.1 m (25 ft) across
- A host must accompany the band along the route, walking on the left side
- A traffic lane on each side of the band must be kept open at all times for use by emergency services and parade officials
- Bands not maintaining the required format and speed may be withdrawn from the Parade
- Bands must follow the preceding entry within two street skip lines (dotted lane markings)
- Bands must be able to march at the parade travelling speed to minimize gaps in the Parade
Failure to comply with the foregoing regulations may result in the removal from the Parade at the discretion of the Parade officials.

Example of traffic lanes bands must keep open

9.5 Step Off

You will be notified by your Host when it is time for your band to form up in preparation for step off.

When it comes time for your band to be cued into the Parade, a Parade official will give your Host a signal that your band is to start moving onto the route. Bands must be prepared to step off quickly when entering the Parade or following a pause in the parade.

- Drill routines before stepping off are not acceptable as this results in an unnecessary delay in the parade.
- Bands must follow the preceding entry within two street skip lines (dotted lane markings)
- The location of the TV cameras and judging area will be communicated to your Host prior to step off

9.6 During the Parade

- Bands must maintain a forward speed of 210 ft/minute (64m/minute). Bands unable to keep up risk being removed from the Parade
- Slow marching is prohibited
• Counter marching is permitted as long as the band maintains the forward speed with the parade
• Accompanying personnel, other than the band director, will be limited to one per 20 band members
  o These individuals may be first aid or water carriers and must be properly identifiable as part of the band, with an appropriate shirt or jacket (similar dress to the band)
• Hosts will accompany your band along the Parade route. Band directors must follow the instruction of their host.
• Horses form an integral part of the Stampede Parade; your band may be placed near horses.
  o Please advise your members to avoid startling animals with loud noises or threatening movements
• All Parade participants are prohibited from throwing or otherwise distributing materials along the Parade route
• No physical contact (e.g. - hand shaking, etc.) with spectators
• A hydration point is provided for bands at the half way point along the route. (water only) Bands must provide their own containers, as cups will not be distributed at this station.
  o Accompanying personnel may distribute water to the members along the route

9.7 Parade Judging

Judges are located at one site along the Parade route (Marriott Hotel) (contact your host for exact location). The location is within the first two blocks from the official start of the Parade.

There will be signs along the side of the Parade route advising you that the judging site is coming up.

It is imperative the band play right through the judging area. If your current song ends in the area, please immediately start another song. If the judges do not hear your music, they cannot judge the band on that aspect of its performance. This will result in a lower overall score.

9.8 Pipe Judging

Pipe bands will be judged on the same criteria as other bands. However, a specific judge with pipe band experience will be marking these bands for the caption of Musical Performance.

9.9 Junior Band Definition

Information regarding Junior Band can be found under Downloads at:

www.calgarystampede.com/marchingbands

9.10 Awards and Prizes

More information will be shared when made available.

9.11 Medical Services

Emergency medical services (EMS) will be patrolling the Parade route on mountain bikes and are in radio contact with Parade officials. In the event that a band member requires medical attention during the parade, please have your band chaperone escort the member to the open lane on either side of the band. Try to keep the band member as comfortable as possible.
Your band host should be notified as quickly as possible if a band member is taken out of the parade for medical assistance. A parade official should be contacted to ensure EMS arrives to assist as quickly as possible.

9.12 Meeting Band Member After Medical Care

In the event that one or more members of the band require medical attention on the Parade route, they will receive care as quickly and efficiently as possible. Your host will work with members of the Parade committee to track down the location and status of these band members once your band has completed the Parade route. Depending on the medical status of these band members, they will either be returned to your band at the end of the Parade route or your host will work with you to make other arrangements to meet up with them.
9.13 Parade Map
10 WAMSB INFORMATION

10.1 Eligibility

10.1.1 Requirements

- All bands must be amateur organizations
- All bands must have General Liability Insurance with a minimum of $2 million CDN coverage
- Provide a Certificate of Insurance showing this and the additional named Insureds as outlined in the Insurance section by May 31, 2019
- Band biography must be submitted to your Host by April 30, 2019. The information in this biography will be used for media releases, scripting and programming. VBC may contact you to assist you in editing this biography.

10.1.2 Categories of Competition Based on Age

Information regarding Junior Band can be found under Downloads at:

www.calgarystampede.com/marchingbands

10.1.3 Preliminary Showband Competition

- Only those bands in the preliminary competition are eligible to compete in the finals
- Schedule of the preliminary competition will be given out once attendance confirmation is finalized
- Scores and judges recorded comments will be available shortly after the bands’ performance on their CompetitionSuite account

10.1.4 Final Showband Competition

- All competing bands are required to be available for the finals and are encouraged to participate
- Schedule of the finals will be determined based on the band’s preliminary competition score and the number of bands competing
- The band’s performances in the finals will be judged, adjudicated and scored
- No score from the preliminary competition is carried forward
- The final competition scores will be used to determine the overall ranking of bands

10.2 Scotiabank Saddledome Space Information

10.2.1 Performance Location

- The competition is held on the floor in the Saddledome
- Rehearsal information will be shared when made available
10.2.2 Field Layout and Design

10.2.3 Markings on the Field
Set yard markers every five yards, front to back. Numbers based on Canadian football field.
10.3 Show Preparation

10.3.1 Band Directors’ Meeting
- Band Director’s meeting will be held before the competitions
- This meeting may be combined with the parade meeting on the evening before the parade
- Drum majors, band directors and the band host should attend this meeting

10.4 Judging

10.4.1 Judging Captions
WAMSB One World Adjudication System 4 captions will be used for this year’s competition with a double panel. Each judge will give a score out of 100 points. The captions judged are:

- Music
- Visual
- Music Effect
- Visual Effect

Judges will use a box or scoring rubric, which are available to view on:

www.calgarystampede.com/marchingbands

Directors should diligently review these judging sheets to gain a full understanding of the expectations of their band

Judging parameters are included following this section.

10.4.2 Critique – Preliminary Competition
- Following the preliminary Showband competition, band directors may meet with judges for critique
- Comments can be found on CompetitionSuite approximately 20 minutes after the band is finished their performance
- Each band will be given a specific time to meet with the judges. These meetings will last for ten minutes, maximum.

10.5 Awards and Prizes

10.5.1 Prizes Awarded
Prizes are to be determined and shared at the Directors Meeting

10.5.2 Awards Ceremony – General
- At the conclusion of the preliminary competition, the drum majors from each of the competing bands competing will be asked to return to the field for an awards ceremony (retreat)
- At the conclusion of the finals, the all bands will be asked to return to the field
- Drum majors from all of the bands competing during the day will be called to the front of the field to accept awards on behalf of their band.
10.5.3 Awards Ceremony – Final March In

- The order of entry for each band and assignments for formation on the field will be announced at the Director’s Meeting
- Only uniformed band members and uniformed staff members will be permitted on the field for the awards ceremony

10.6 Stampede Parade and WAMSB Adjudication Sheets

Information regarding adjudication sheets can be found under Downloads at:

www.calgarystampede.com/marchingbands